

Alkborough and Walcot Neighbourhood Watch

CONSTITUTION

1. TITLE

The group is called: Alkborough and Walcot Neighbourhood Watch.

2. AREA COVERED

The area served by the group is the Parish of Alkborough and Walcot.

3. OBJECTIVE

To help to ensure a safe and secure environment for residents.

4. NATURE OF GROUP

- i. The group is independent and not under the control of any Local Authority or other outside body.
- ii. It is a non profit making organisation.

5. MEMBERSHIP

- i. Membership of the group gives the member voting rights at the Annual General Meeting and Special Meetings.
- ii. All residents of Alkborough and Walcot are invited to become members of the group but do not have to formally register.

6. OFFICERS AND MANAGEMENT COMMITTEE

- i. The group is governed by a management committee comprising of
Chairperson
Treasurer
Secretary
who are elected the at the Annual General Meeting.
- ii. The committee has the power to co-opt up to three more people.

7. MEETINGS OF THE MANAGEMENT COMMITTEE

The management committee hold ordinary meetings as and when it considers it necessary to do so.

8. ANNUAL GENERAL MEETING

- i. There is an annual meeting of the membership which is held in March each year or as soon as practicable thereafter.
- ii. The date of the meeting and the agenda is published at least 14 days in advance of the meeting.
- iii. There has to be at least 5 members present for an Annual General Meeting to take place.
- iv. Adoption of any proposals at a meeting is by simple majority. In the case of a tie the chairman will have the casting vote.

9. SPECIAL GENERAL MEETINGS

- i. The committee can convene a Special General Meeting at any anytime time throughout the year if they feel an important enough matter needs members attention and cannot wait for the Annual General Meeting,
- ii. The intention to hold a Special General Meeting is published at least 14 days in advance of the meeting.

10. MINUTES

Minutes of all ordinary meetings and Annual General Meetings are maintained by the secretary

11. ACCOUNTS AND FINANCIAL YEAR

- i. The Alkborough and Walcot Neighbourhood Watch has a bank account in its name.
- ii. The signatories of two of the members must appear on any cheque or other means of withdrawal.
- iii. The financial year is a calendar year.
- iv. The accounts are audited annually by an independent body.
- v. The annual accounts are presented at the AGM.

12. TERMINATION

In the event of the Scheme ceasing to exist the remaining funds and assets of the group will be disposed of as decided by the committee at that time.

13. CONSTITUTION AMMENDMENTS.

The Constitution can only be amended at an Annual or Special General Meeting. Any proposed amendments must be circulated to committee members at least 7 days in advance of the meeting

THIS CONSTITUTION WAS ADOPTED ON23/3/15.....

SIGNATURE*Dean*..... CHAIR.

DATE:23/3/15.....